

NOTICE OF PRIVACY RIGHTS TO CALIFORNIA RESIDENTS.

California law requires that we provide you with a summary of your privacy rights under the California Online Privacy Protection Act (the “Act”) and the California Business and Professions Code. As required by the Act, we will provide you with the categories of personally identifiable information that we collect through this website and the categories of third party persons or entities with whom such personally identifiable information may be shared for direct marketing purposes at your request. California law requires us to inform you, at your request: (1) the categories of personally identifiable information we collect and what third parties we share that information with; (2) the names and addresses of those third parties; and (3) examples of the products marketed by those companies. The Act further requires us to allow you to control who we can and cannot share that information with. To obtain this information, please send a request by email or standard mail to the address found below. When contacting us please indicate your name, address, email address, and what personally identifiable information you do not want us to share with third parties. Please allow thirty (30) days for a response. Also, please note that there is no charge for controlling the sharing of your personally identifiable information or requesting this notice.

EMAIL MARKETING.

If you correspond with us via the Schedule A Consult link or email, we may retain the email messages and correspondence, but will not share this information with any third party.

LIMITATIONS.

By using this Site you agree that we are not responsible for: (i) any disclosure of your personal information made by you to a third party

through your use of the Sites; (ii) any disclosure of your personal information obtained illegally from us; or (iii) any accidental disclosure of your personal information made by us.

POLICY CHANGES.

We may modify this Privacy Policy from time to time. Any modifications will be effective immediately when we post them. We will take steps to notify users of any modifications, however, you are responsible for reviewing any modified terms. When we update our Policy, we will note the date of revisions at the top of the Policy. Your continued use of a Site following any changes means you accept and agree to any changes. For your convenience and future reference, the date of the Privacy Policy is included so that you can compare any different versions of the Privacy Policy to determine any changes made to the Privacy Policy.

YOUR COMMENTS AND CONCERNS.

This website is operated by Miguel Castillo Designs. All other feedback, comments, requests for technical support and other communications relating to the Sites should be directed to: genfultonLMFT@gmail.com or mailed to 775 E. Blithedale Ave Suite 261, Mill Valley, CA 94941.

Notice of Privacy Rights to Coaching Clients in the United Kingdom:

Privacy Policy

I take your privacy seriously and I am fully committed to ensuring that your privacy is protected. I hope this policy is everything you need to know about how I use and protect any information that you give me, from when you first make an enquiry, through until after coaching comes to a completion.

Third party privacy statement

Your information does not get shared with anyone else within my private practice, as I manage my practice myself, and operate my business as an independent "sole trader".

From the moment you get in touch with me I will never try to obtain information about you from any third party without your knowledge and consent.

I will never share your information with any third party - unless you have explicitly told me that you would like me to, in order to help you get good support or healthcare.

I may consult on your case with my colleagues who have more seasoned careers in coaching than me. I will not disclose any personally identifying information about my clients within supervision.

There are only three lawful exceptions where I do not need your consent to share information to a third party: child protection, court order and risk to life. I'll explain this more below.

The lawful basis for processing your data

I only use information about you in ways that are core or legally essential for me to fulfil my role as an effective, safe, ethical and responsive performance coach to you.

I never keep or use your information in non-essential ways. For example: as a matter of principle, I do not have any social media linked to my website and I do not send newsletters or marketing campaigns.

Under GDPR regulations 2018, I am what is known as the 'data controller' and also the 'data processor', and I have specific responsibilities and requirements, accompanying these roles to protect your privacy.

Disclaimer: Your role in protecting your own privacy

I make every effort to ensure that my clients' personal information is held securely and to

safeguard against unauthorised access, whether I receive it via my website, emails, text, over Skype or phone or in person. At the same time, in agreeing to my privacy policy:

1. You acknowledge that the privacy of your communications and personal information can never be completely guaranteed when it is being transmitted over the internet.
2. You acknowledge and agree that you share information via the internet at your own risk.
3. You agree to take responsibility for your own role in safeguarding your data privacy in the email address you choose to use and whether or not you choose to password protect information you send to me.

My policy is to request that clients endeavour to take the following actions wherever possible:

1. To email me from an email address that does not have your full name in it
2. To only include your first name in any documents you send me
3. To password protect documents that you may send me

How do I obtain information about you?

I obtain information from:

- what you choose to share with me when you first contact me via my website's Schedule a Consult form, or when you phone or email me to make an enquiry.
- what you choose to share with me - information you send me by email and over the phone (text or voice message)
- sessions we have together in person face to face, by phone and online (GoogleMeet)
- If we agree to work together, I will of course want to get to know you, your needs, aims and life context so we can work really well together, with a good shared understanding.

Your privacy when you first get in touch

I'll only keep your contact information if I have the capacity to respond and be of help to you.